

The Elise M. Coletta Leadership, MD Educational Leadership Endowment Fund

2024

Request for Proposals

Proposals are now being accepted for funding by the Elise M. Coletta, MD Educational and Leadership Endowment Fund. These grants are funded through the generous gifts of colleagues, friends, and family in memory of Dr. Elise Coletta. Dr. Coletta was a member of the residency class of 1984, faculty member in the Department of Family Medicine, and Chief of Gerontology at Memorial Hospital who dedicated her life to educating colleagues, resident physicians, and medical students in family medicine and geriatrics. The Endowment Fund will support research, education, service, and advocacy projects consistent with the spirit of Dr. Coletta's own professional priorities, namely efforts to advance family medicine, medical education, women in medicine, and geriatrics.

The funding limit is \$5000 per proposal; however, most previously funded proposals have been approximately \$1500.

SUBMITTING PROPOSALS:

Please submit proposals [here](#). For this funding cycle, applications will be accepted on a rolling basis until March 31, 2024.

The proposal should consist of the following:

1. Project details:

- a. Project title
- b. Proposed project period
- c. Funds requested
- d. Names and titles of the principal investigator (project director) and co-investigators
- e. Affiliation

2. Abstract: the abstract should be 250 words or less and should summarize the objectives, methods to be employed and the significance of the project. It should also state if human subjects will be used.

3. Proposed Budget and Narrative: The narrative should be no longer than three pages and should describe the proposed project in enough detail to be reviewed by reviewers from different disciplines.

Required components of the narrative:

- a. Brief introduction of the proposed work and background
- b. Significance of the proposed work/project, and how the expected outcomes/results of the project will contribute to your research, service to the community or clinical expertise

- c. Expected outcomes of the project
- d. References

4. Curriculum vitae of the principal investigator/project director

Proposals will be reviewed by the Elise M. Coletta, MD Educational Leadership Committee, Department of Family Medicine.

PLEASE NOTE: According to Brown University's expense reimbursement [policy](#) (Section 3.3), expense reimbursements not substantiated within 60 days of purchase will be considered gross income subject to tax withholding. In addition, all awards over \$600 will be taxed per Brown University's [prize policy](#). Brown University issues a Form 1099 to students and other non-employee cash prize recipients if consolidated payments to them during a calendar year equal or exceed \$600.